

PROCUREMENT PROVISIONS

The following provisions with their terms and conditions become an integral part of the purchase order and become a supplement to the presently existing terms and conditions of the purchase order. All specifications and standards referenced in this document are the latest issue in effect unless otherwise stated.

All requirements stated in the purchasing agreement with Pole/Zero shall be flowed down to all the suppliers' sub-tier suppliers, including any key characteristics that have been identified. **A copy of the Polezero Corporation Procurement Provisions may be obtained from the PoleZero Corporation procurement representative issuing this order or by access to Polezero Corporation's 'Supply Management' web site at the following URL: <http://polezero.com/Purchasing-Documentation.aspx>.

- G1** **PRIORITY RATING:** _____
CONTRACT NO: _____
Certified for National Defense under DPAS: This is a rated order certified for national defense use and the contractor shall follow all the requirements of the Defense Priorities and Allocations System regulation. (15 CFR 700)
- G2** **POLE/ZERO INSPECTION**
Pole/Zero, Pole/Zero customer and regulatory authorities reserve the right to access the plant and records of the seller or their source to survey facilities, systems, and/or product to determine satisfactory conformance to the applicable specifications. Pole/Zero Quality representative(s) may elect to conduct inspection either on a random basis or to the extent of 100% inspection. Seller will be notified if Pole/Zero inspection is to be conducted on specific shipments. No shipments are to be held for Pole/Zero inspection unless notification is received prior to, or at the time of, material being ready for shipment.
- G3** **CERTIFICATE OF COMPLIANCE**
Certification is required with each shipment of this item. The certificate must contain the signature of a duly authorized officer or Quality Control representative of the seller and will read substantially as follows: "Materials and processes used to produce the item(s), components, parts, described on this Purchase Order conform to all Purchase Order requirements, referenced specifications or special requirements."
- G4** **SPECIAL PROCESSORS AND SPECIAL PROCESS CERTIFICATION**
**All Special Processors shall be Boeing Certified Special Processors D1-4426. Certificates shall be submitted with each shipment to specify that all special processes or inspection methods, such as metal-to-metal bonding, plating, anodizing, chemical conversion, heat treating, non-destructive testing, and destructive testing, demonstrate compliance with the requirements of the drawings, specifications, or purchase order and are accomplished by an approved source using approved equipment and personnel.
**Reference Boeing website: www.boeing.com/companyoffices/doingbiz in the Quality Requirements & Information tab and Approved Process Sources D1-4426.
****G4-A Special Process Certification On-Site Maintenance**
Special process certifications shall be maintained by the supplier in accordance with the Records Retention requirements. All certificates shall be made available upon request by Pole/Zero.
- G5** **NONCONFORMING MATERIAL**
The seller's disposition authority on nonconforming material is limited to rework, return to vendor, and scrap. All other dispositions shall be submitted to Pole/Zero Quality Assurance for MRB (Material Review Board). Deviations from the specification and/or specification waivers shall be submitted to Pole/Zero Quality Assurance.
- G6** **RECORD RETENTION**
Quality records shall be maintained at the suppliers' facility for a minimum of ten years from end of contract. Offsite record retention is acceptable as long as records are readily retrievable.
- G7** **FIRST ARTICLE/PIECE INSPECTION**
Designated material will not be shipped to Pole/Zero without a First Article Inspection Report signed by the supplier Quality Representative. The First Article shall be in compliance with AS9102, current revision. The seller shall furnish, at no cost, the necessary facilities and equipment to perform tests as required by Pole/Zero to demonstrate conformance to the purchase order and referenced documents. The first shipment of material will not be accepted at Pole/Zero without an enclosed copy of the First Article Inspection Report signed by the supplier's Quality Representative. Subsequent shipments of the same revision do not require a First Article Inspection Report; however, any revision level changes must include a First Article Inspection Report for a minimum of the affected dimension(s) and/or notes.
- G8** **MATERIAL CERTIFICATIONS**
Copies of the original material certifications for all items/materials used in the article(s) being purchased are required. Material certifications will provide objective quality evidence that all inspections and tests have been satisfactorily completed per the applicable specification(s).
****G8-A Material Certifications On-Site Maintenance**
Copies of the original material certifications for all items/material shall be maintained at the suppliers' facility, or in accordance with the Record Retention requirement. All certificates shall be made available upon request by Pole/Zero.
- G9** **SPECIALTY METAL CLAUSE**
DFARS 252.225-7014, Alt I, which is included in every purchase order issued by Pole/Zero Corporation that requires the delivery of items containing specialty metals and **aluminum, requires that any specialty metals incorporated in deliverables be melted in the U.S., in a qualifying country, or incorporated in an article manufactured in a qualifying country—a requirement that must be flowed down into subcontracts and purchase orders at every tier.

**In addition, Pole/Zero requires that all metals, including aluminum, that are specified on Pole/Zero drawings be melted in the U.S. or a qualified country, in accordance with DFAR 225.872-1. Qualified countries are identified in DFAR 225.872-1, Group A only and may be used without written approval from Pole/Zero. Countries identified in Group B shall require advanced written approval from Pole/Zero prior to use.
- G10** **SOURCE INSPECTION**
All work under this contract is subject to buyer acceptance at the source at either random or 100% inspection. Seller must notify Pole/Zero at least seven business days before shipment is ready for source inspection.

PROCUREMENT PROVISIONS

G11 TEST/INSPECTION DATA

Inspection measurements and/or electrical test results of items on this purchase order shall be taken and included with each purchase order shipment. Actual data to be recorded shall be specified in the detail specification/drawing or purchase contract. The supplier shall assure that products failing to meet performance requirements are not shipped to Pole/Zero. As a minimum, test data shall include:

- Part number and revision
- Pole/Zero purchase order number
- Supplier's acceptance test procedure number (as applicable) and revision date
- Characteristic measured
- Date of test completion

G12 PROCESS CHANGE NOTIFICATION

The seller shall not, without out prior written approval from Pole/Zero, make any change in product design or process design that could affect form, fit or function of the product being purchased.

G13 EXPORT/IMPORT

Technical information submitted with/during this purchase order is subject to U.S. export laws. Any imports resulting from this purchase order are subject to U.S. import laws.

U.S. export law as contained in the International Traffic in Arms Regulations (ITAR) and the Export Administration Regulations (EAR) is applicable to all technical information submitted with/during this purchase order/RFQ. This technical information is not to be placed in the public domain, exported from the U.S., or given to any foreign person in the U.S., without the prior, specific written authorization of Pole/Zero Corporation and the U.S. Department of State or the U.S. Department of Commerce, as applicable. If this purchase order will result in an import shipment for which Pole/Zero Corporation will be the importer of record, approval for such foreign procurement must be obtained from the buyer prior to shipment.

G14 ALTERNATE/SUBSTITUTE MATERIALS

End items and/or components that do not conform to the Bill of Material or alternate Bill of Material associated with this contract will not be accepted without the prior written consent from Pole/Zero Corporation.

G15 SHELF LIFE CERTIFICATION

Shelf life certificates are required for each purchase order line item annotated. Certificates must be sent with each material shipment.

G16 MATERIAL SAFETY DATA SHEETS (MSDS)

Material Safety Data Sheets are required for all shipments annotated on purchase orders.

G17 CALIBRATION REQUIREMENTS

Calibration shall be performed in accordance with ANSI/ISO/IEC 17025, current revision, or equivalent quality system. A Certificate of Calibration is required that demonstrates trace-ability to recognized internal standards. Where no such standard exists, the method of calibration shall be recorded. Pre-calibration and post-calibration data is not required unless the unit being calibrated is found to be out of calibration prior to the calibration process. Pole/Zero only requires data on the parameter determined to be out of calibration.

G18 PRINTED WIRING BOARD PACKAGING EQUIREMENTS

Printed wiring boards must be cleaned and free of all contamination. Printed wiring boards must be free of dirt, oil, dust, fingerprints, and other foreign material when received from vendors. Suppliers must package printed wiring boards to protect from damage during shipment. Printed wiring boards that are stacked together must have each printed wiring board separated by silver saver paper, or equivalent, to prevent scratches and other physical damage. Single or sets of all printed wiring boards are to be placed in a clean plastic bag prior to shipment. The plastic bag should be taped from the outside to firmly secure printed wiring board set together. Rubber bands and similar strapping materials may not be used as part of the packaging material.

G19 MOISTURE SENSITIVE DEVICES

All Moisture Sensitive Devices shall be handled, packaged, and shipped in accordance with J-STD-033B (or latest revision). All fields shall be completed on the Moisture Sensitive Caution Label or in human readable form on the adjacent bar code label.

G20 **CABLE ASSEMBLY CAGE CODE

All cables and wire harness assemblies shall have the suppliers CAGE code and part revision identified on the existing part number label.

G21 **CABLE ASSEMBLY AND WIRE HARNESS CRITERIA

All cable and wire harness assemblies shall be manufactured and accepted in accordance with IPC/WHMA-A-620, class 3, Requirements and Acceptance for Cable and Wire Harness Assemblies, current revision.